

STUDENT PROFILE

Please complete the entire form

You will not be matched with a host family until the homestay/peerstay deposit (\$700), non-refundable placement fee (\$200) and arrival details to Nanaimo are received. Students matched with a host family may begin homestay a maximum of 4-5 days before the start of classes. *This profile, all fees and arrival details must be received in our office no later than 6 weeks before arrival.*

Students who cancel after being placed with a host family will forfeit 50% of the homestay/peerstay deposit. If the student cancels before placement with a family, they will forfeit the placement fee only.

Please print clearly, using black ink and return all five (5) pages of this application along with the placement fee and deposit to:

**HOMESTAY/PEERSTAY PROGRAM
CENTRE FOR INTERNATIONAL EDUCATION**
Vancouver Island University
900 Fifth Street Nanaimo, BC V9R 5S5 Canada
Telephone: 250-740-6159 Fax: 250-740-6471
Email: homestay@viu.ca

PERSONAL INFORMATION

WHICH SEMESTER WILL YOU START? Fall Spring Summer of (Year) _____

IN WHAT PROGRAM ARE YOU ENROLLED? ESL Academic MBA

NAME *Last/Family/Surname* _____ FIRST/*Given Name* _____ ENGLISH NAME/*Nick-name* _____

Male Female Date of birth _____
(Year-Month-Day)

NATIONALITY _____

HOME/MAILING ADDRESS _____
(Street Address)

(City) _____ (Country) _____ (Code) _____

TELEPHONE NUMBER *(Country/City Code)* _____ FAX NUMBER _____ STUDENT EMAIL ADDRESS _____

AGENCY: _____ NAME OF CONTACT: _____

EMAIL: _____

Please note: Where possible, all correspondence from the Homestay/Peerstay Office will be sent to both the agent and the student.

ACCOMMODATION CHOICE

(please check one)

HOMESTAY

Including food for 3 meals per day. Student will be taught to prepare their own breakfast and lunch. Food is provided by the host.

PEERSTAY

Students do their own shopping, cooking & clean-up.

STUDENT PROFILE

Continued

EMERGENCY CONTACT

(must be completed)

In the event of an accident or medical emergency, please provide the names of two people (who reside at different addresses) that we may contact.

| FAMILY CONTACT | ALTERNATIVE CONTACT |
|----------------------|----------------------|
| Name: | Name: |
| Address: | Address: |
| City: | City: |
| Country: | Country: |
| Telephone: | Telephone: |
| Email: | Email: |
| Relationship to you: | Relationship to you: |

YOUR NAME _____ FEMALE MALE

NATIONALITY _____ **AGE** _____ **EMAIL** _____

PREVIOUS YEAR'S HISTORY *(please indicate your main activity during the past year):*

attended high school attended college/university in labour force

PLEASE INDICATE WHERE YOU WERE LOCATED LAST YEAR:

home country another country British Columbia another Canadian province

PLEASE INDICATE HOW LONG YOU INTEND TO STAY IN THE HOMESTAY OR PEERSTAY PROGRAM:

1 to 2 months 1 semester Longer than one semester

◆ Do you smoke? Yes No Occasionally

◆ Would you live with someone who smokes? Yes No Doesn't matter

◆ What are your hobbies and interests? _____

◆ Do you plan to spend time with your host family? No Yes If yes, approximately how many hours per week? _____

◆ What activities would you like to do with your host family? _____

FOOD: PLEASE INDICATE YOUR LIKES AND DISLIKES:

| Food | Like | Dislike | Tolerate |
|---|------|---------|----------|
| Meat (pork, beef, lamb, etc.) | | | |
| Fish/seafood | | | |
| Poultry (chicken, turkey, etc.) | | | |
| Eggs | | | |
| Vegetables | | | |
| Dairy Products (milk, cheese, yogurt, etc.) | | | |
| Fruit | | | |
| Sandwiches | | | |
| Beans/lentils | | | |
| Other: | | | |

STUDENT PROFILE

continued

- ◆ Are you able to cook? No Yes A little
- ◆ Do you have food allergies or require a special diet? _____
- ◆ Are you allergic to dogs? No Yes
- ◆ Are you allergic to cats? No Yes
- ◆ Do you take any medication? No Yes
If yes, please describe: _____
- ◆ Do you have any special physical needs? Yes No _____
- ◆ Do you have any allergies? (drugs, foods, plants, etc) No Yes
If yes, please describe: _____

PLEASE NOTE: If you require medication or are on a special diet, you MUST bring a letter from your doctor, in English, explaining the problem, the medication you require and any special considerations, such as foods you must not eat.

- ◆ Have you ever lived on your own? No Yes If yes, when, where, and for how long?

- ◆ Will you bring your own computer? No Yes
If you answered "no", please be aware that, if/when you use the host's computer, you will be expected to adhere to their computer and internet usage guidelines.

YOUR CHARACTER: Outgoing Shy Independent Energetic Adapt easily
(check all that apply) Talkative Quiet Other

YOUR PREFERENCES: Family with young children Family with teenagers Adult with no children
(check all that apply) No preferences Family hosting another International Student

YOUR ENGLISH LEVEL: None Survival Beginner Intermediate Advanced

Additional comments/information: _____

*** All students must have medical insurance while in Canada ***

PLEASE NOTE: Canada is a multicultural society that values and respects the diversity of all Canadians. Many different kinds of Canadian families participate in the Homestay/Peerstay Program. There are single people with or without children, as well as couples with or without children. There are also Canadians of many races, religions, and cultures. For example, Vancouver Island University hosts will consist of suitable Caucasian and non-Caucasian families.

Some families work full-time, while others work part-time and/or are retired. Every host family will have their own unique lifestyle, so please be open and willing to share and enjoy a meaningful Homestay or Peerstay experience with the host family we have selected for you.

I understand and agree with the information contained on this form. I further understand that Vancouver Island University staff will select a family based on the information I have provided and that they cannot guarantee that all my personal preferences will be met.

I hereby authorize Vancouver Island University to release information in this application to my host family.

Student Signature

Date

Signature of Parent or Guardian (Required if applicant is under 19 years of age)

Date

Signature of Agent/person assisting the student with this application.

Date

VANCOUVER ISLAND UNIVERSITY
HOMESTAY/PEERSTAY PROGRAM
APPLICATION

HOMESTAY STUDENT LETTER OF AGREEMENT

The Vancouver Island University Homestay/Peerstay Program is designed to promote friendship and language learning and to provide an opportunity for cultural exchange between Canadian families and the international students who attend Vancouver Island University.

While you are in Homestay, please expect to be treated with respect by your hosts. In turn, you must also respect and show your host every courtesy.

I AGREE TO:

1. Pay the Homestay fee of \$700 per month to my host family on the first day of each month, and to pay \$25.00 per night for any **additional** nights that I stay with my host family. I understand that the Homestay deposit I paid in advance to the Vancouver Island University Homestay/Peerstay Program is not my first month's Homestay fee and that the deposit will be held by Vancouver Island University until I have left the Homestay program with proper notice.
2. Be responsible for all telephone expenses, including long distance calls and taxes. If I have my own telephone, I will pay the installation charge and monthly rental and usage charges. **I will use a long distance telephone card if I use my host family's telephone. I will ask permission to make long distance calls on my host family's phone before I use it.**
3. I understand I will not receive my deposit refund until after I move out of my Homestay and have given appropriate notice to my host family. Lack of 30 days notice will mean less than a full return of deposit.
4. Give minimum one month or THIRTY (30) DAYS NOTICE IN WRITING to my hosts before moving. Notice can be given on any day of the month, allowing me to move on the same day the following month.
5. Pay the Homestay fee for the entire thirty (30) day period after I give my host family notice, regardless of whether I remain in the homestay for the full thirty (30) days.
6. Homestay deposits must be requested in writing (Moving Notification Form) not longer than 36 months after the last day of registered classes at Vancouver Island University.
7. Become familiar with and understand the routines of the home I am staying in and follow those routines.
8. Discuss with my hosts any of my special requirements, preferences and interests so they can understand what I will need to feel comfortable.
9. Always tell my hosts if I will be away overnight and leave a telephone number where I can be contacted.
10. Always tell my hosts if I will not be home for the evening meal or if I will be arriving home late in the evening.
11. Ask my hosts permission before inviting guests to the home.
12. Clean my own room and change the bed sheets. Clean the bathroom after I use it. Help my hosts clean the dishes after the evening meal. Be prepared to do my own laundry, make my own breakfast and lunch, and assist in household duties as other family members do.
13. Arrange personal insurance for my possessions (neither Vancouver Island University nor the hosts will be responsible for the replacement of students' possessions that are lost or damaged).
14. In cases where I have a problem with my host family, the Homestay/Peerstay manager or coordinator will help me talk to my hosts about the problem. Because Canadian customs are different from customs in my country, my hosts may not know that I am feeling uncomfortable. Problems can only be solved if we know about them.
15. Where it is not possible to resolve a problem, the Homestay/Peerstay manager or coordinator will agree to move me as soon as possible. The manager or coordinator will determine payment owed.



VANCOUVER ISLAND UNIVERSITY
HOMESTAY/PEERSTAY PROGRAM
APPLICATION

HOMESTAY STUDENT LETTER OF AGREEMENT

continued

- 16. Be responsible for any unusual cleaning charges or damage that I cause during my stay.
- 17. I understand that Vancouver Island University staff will select hosts from those available, based on the information I have provided and that they cannot guarantee that all my personal preferences will be met.
- 18. I understand that the refundable deposit may not be returned in full, if (but not limited to): I have not given 30 days' notice in writing (yellow moving form), there are cleaning costs or damages in the home or other outstanding bills, I have outstanding VIU tuition or other VIU fees owing. Any monies owing to the host or VIU must be paid before deposit is refunded. Outstanding fees owed from your deposit may delay the time needed for processing.
- 19. I understand and agree with all the information on the Homestay/Peerstay Program provided by Vancouver Island University, and agree to the terms and conditions of items 1 through 19 on this agreement.

YOU MUST CONSULT THE MANAGER OR COORDINATOR BEFORE YOU MAKE A DECISION TO MOVE.

Student Signature

Date

Signature of Parent or Guardian (*Required if applicant is under 19 years of age*)

Date

Signature of Agent/person assisting the student with this application.

Date

NOTE: A REFUNDABLE DEPOSIT of \$700 and a non-refundable \$200 placement fee must be enclosed with this application (total CDN \$900). You will not be matched with a host family or placed in a home until your deposit and placement fee are received. **Completed applications must be received a minimum of 6 weeks prior to student arrival.**

IMPORTANT:

If you arrive outside office hours (8:00 AM to 4:00 PM, Monday to Friday) and do not have accommodations arranged, please refer to the accommodations choices at <http://www.viu.ca/international/housing.asp#homestaypeerstay> Contact the VIU Homestay/Peerstay Office at homestay@viu.ca or 250-740-6159 once you arrive. We require the location and phone number where you are staying.

Our address is: **Vancouver Island University, 900 Fifth Street, Building 255, Nanaimo, BC V9R 5S5, BC, Canada.**



VANCOUVER ISLAND UNIVERSITY HOMESTAY/PEERSTAY PROGRAM APPLICATION

PEERSTAY STUDENT LETTER OF AGREEMENT

The Vancouver Island University Homestay/Peerstay Program is designed to promote friendship and language learning and to provide an opportunity for cultural exchange between Canadian families and the International students who attend Vancouver Island University.

While you are in Peerstay, please expect to be treated with respect by your hosts. In turn, you must also respect and show your host every courtesy.

I AGREE TO:

1. Pay the Peerstay fee of \$450 per month to my host family on the first day of each month and to pay \$15.00 per night for any **additional** nights that I stay with my host family. I understand that the deposit I paid in advance is not my first month's Peerstay fee and that the deposit will be held by Vancouver Island University until I have left the Peerstay Program with proper notice.
2. Be responsible for all telephone expenses, including long distance calls and taxes. If I have my own telephone, I will pay the installation charge and monthly rental and usage charges. **I will use a long distance calling card if I use my host family's telephone.**
3. I understand my deposit will not be refunded until after I have given appropriate notice to my host family and I have moved out of their home. Lack of 30 days' notice will mean less than a full return of deposit.
4. Give minimum one month or THIRTY (30) DAYS NOTICE IN WRITING to my hosts before moving. Notice can be given on any day of the month, allowing me to move on the same day the following month.
5. Pay the Peerstay fee for the entire thirty (30) day period after I give my host family notice, regardless of whether or not I remain living with the host family for the full thirty (30) days.
6. Peerstay deposits must be requested in writing (Moving Notification Form) not longer than 36 months after the last day of registered classes at Vancouver Island University.
7. Become familiar with and understand the routines of the home I am staying in and follow those routines.
8. Discuss with my hosts any of my special requirements, preferences and interests so they can understand what I will need to feel comfortable.
9. Always tell my hosts if I will be away overnight and leave a telephone number where I can be contacted in case of an emergency.
10. Ask my hosts, if necessary, permission before inviting guests to the home.
11. Clean my own room and change the bed sheets. Clean the bathroom after I use it. Clean the countertop, dishes and appliances, including the stove elements. Do my own laundry and assist in any household duties, if required, as other family members do.
12. Purchase my own groceries, toiletries, cleaning products and laundry supplies. Be responsible for the preparation and cooking of my own meals.
13. Arrange personal insurance for my possessions (neither Vancouver Island University nor the host family will be responsible for the replacement of students' possessions that are lost or damaged).
14. In cases where I have a problem with my host family, the Homestay/Peerstay manager or coordinator will help me talk to my hosts about the problem. Because Canadian customs are different from customs in my country, my hosts may not know that I am feeling uncomfortable. **PROBLEMS CAN ONLY BE SOLVED IF WE KNOW ABOUT THEM.**
15. Where it is not possible to resolve a problem, the Homestay/Peerstay manager or coordinator will agree to move me as soon as possible. The manager or coordinator will determine payment owed.



VANCOUVER ISLAND UNIVERSITY
HOMESTAY/PEERSTAY PROGRAM
APPLICATION

PEERSTAY STUDENT LETTER OF AGREEMENT

continued

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- 19. I understand and agree with all the information about the Peerstay Program provided by Vancouver Island University and agree to these terms and conditions of items 1 through 19 on this agreement.

YOU MUST CONSULT THE MANAGER OR COORDINATOR BEFORE YOU MAKE A DECISION TO MOVE.

Student Signature _____
Date

Signature of Parent or Guardian (*Required if applicant is under 19 years of age*) _____
Date

Signature of Agent/person assisting the student with this application. _____
Date

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VANCOUVER ISLAND UNIVERSITY
HOMESTAY/PEERSTAY PROGRAM
APPLICATION

Fee Payment Form

Fax: 1-250-740-6471

Name of Student: _____ Birthdate: _____ M / F

Name of Sender/Agent: _____

Date Sent: _____ Amount: \$ _____

PLEASE COMPLETE AND FAX TO OUR OFFICE ALONG WITH A COPY OF YOUR BANK TRANSFER RECEIPT OR CHEQUE

METHOD OF PAYMENT

Cheque (payable to Vancouver Island University) is in the mail

MC/Visa/Amex No: _____ Expiry date: _____

Cardholder Name: _____

I have wired fees to Vancouver Island University.

If you would like to make a payment by wire transfer and require VIU's banking information, please email Homestay@viu.ca

For all wire transfers: please write student name and birthdate on all financial transactions - cheques, money orders, bank transfers, and direct deposits. Bank charges are the responsibility of the sender.
All fees quoted are in Canadian dollars and are subject to change without notice.

DETAILS OF PAYMENT

Deposit (\$ 700.00) _____

Placement Fee (\$200.00) _____

Total Amount: CDN US \$ _____

